the ed FOUNDATION
inspiring education in Port

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GRANT APPLICATION INFORMATION FOR THE 2026-2027 SCHOOL YEAR

APPLICATION DEADLINE: TUESDAY, MARCH 10, 2026

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Mission Statement

The Ed. Foundation is an independent, nonprofit, community-based organization. The purpose of the Foundation is to support initiatives that are beyond basic educational needs and to enhance and expand educational opportunities for all students in the Port Washington public school district. The Foundation actively seeks donations, grants and government funds in order to distribute funds to selected programs and resources.

Applicant Eligibility

Individuals or organizations whose work aligns with the mission of The Ed. Foundation are eligible to receive grants. Eligible grantees include:

- School staff (educators, support staff, administrators, etc.)
- Parents working as individuals or as part of parent organizations
- Students and student organizations
- Community members

Criteria for Funding Consideration

- Evidence of an innovative, well-conceived, feasible project that enhances curriculum
- Number of students who will benefit (programs must directly impact the student experience)
- Careful and appropriate budgeting
- Compliance with the mission of The Ed. Foundation and the school district
- Potential for sustainability
- Collaboration among educators
- Involvement of community partners

Obligations of the Grantee

- Monies must be used for the purposes detailed in the application, during the project's stated time schedule.
- The applicant must ensure that the project complies with all appropriate local, Board of Education and other Agency's rules and regulations prior to submission of the application.
- All materials (software, hardware, evaluations, etc.) remain the property of the school district.

Complete a digital grant application today!
Questions? Contact grants@theedfoundation.org.

The Ed. Foundation
Digital Application Process FAQs

This year, The Ed. Foundation has a new updated digital grant application process. Changes to the 2026/27 digital form include the following:

- **Simplified formatting and streamlined questions with prompts to upload and attach supporting documents**
- **Electronic submission of completed applications to Principals for review and approval. Principals will receive email with applications details, link to supporting documents as well as a PDF of complete application**
- **Principal sign off is now done electronically through Google Forms. The Ed. Foundation will receive the application once the building Principal has signed off.**

Here are a few tips that can help you navigate it. Please contact grants@theedfoundation.org with any questions.

How can I obtain a digital grant application?

The digital grant application is available via Google Form! We hope the submission process will be easy, intuitive and familiar.

Can I continue to edit my digital grant application after I've submitted it?

Yes! Upon submitting your Google application form, you will receive a confirmation email with a link to access and edit the form. You may edit your application until your Principal approves your form and it is submitted to The Ed. Foundation. For example, if you submit your Google application form and subsequently receive feedback from a relevant administrator during the sign-off process, you may edit the form to reflect their input. Once The Ed. Foundation confirms receipt of your application, you may not edit your Google application form.

Do I need specific software or other applications to use the digital application?

Nope! That's the beauty of Google Forms. If you have trouble accessing the Google application form, please contact grants@theedfoundation.org for support.

How can I provide supplemental materials with my digital application?

The digital application allows you to attach relevant materials at various points throughout the form. If you have additional materials that are not able to be captured in the Google application form, please contact grants@theedfoundation to discuss your need.

How will The Ed. Foundation receive the necessary administrator sign-offs on my application?

A complete application must include the Google application form and if necessary an Administrator Authorization form. If you are unsure if your project has implications that must be considered by district administrators beyond your building, please discuss the project with your principal or contact grants@theedfoundation.org to ensure your application is as accurate as possible. You can print, and submit your Administrator Authorization form via the Google forms application process. Simply print, sign, scan and upload to the application. Please make sure to include the Project title. A representative from The Ed. Foundation will confirm when your application is complete. As a general guideline, if your project impacts multiple schools, district facilities, grounds or technology you will need to submit a completed Administrator Authorization form with your application.

How do I obtain my building Principal's final sign off on my application?

The Ed. Foundation's updated application will send an email notification to your selected Principal for approval. Principals are now able to sign off electronically within Google Forms directly. They will receive a summary of the application as well as a PDF of the complete application with links to the attached documents for review. Principals can also send an electronic response back to the applicant if more information or details are required before sign off. Please note: if your application impacts multiple schools/Principals you will need to submit a signed Administrator Authorization form to document these signatures with your application.

I plan to submit multiple grant applications this year. Can I use the same digital application for all of my projects?

No. Every digital grant application is unique and can only be used for one, specific project. You may submit as many Google application forms as you wish. You must submit a separate Administrator Authorization form for each Project application.

Something's not working. Send help!

Don't worry, glitches happen, and can usually be easily resolved! Contact grants@theedfoundation.org if you encounter any technical issues with the new digital application process.

The Ed. Foundation
Grant Application FAQs

Thank you for your commitment to Port Washington's students. The following information may help facilitate your Ed. Foundation application. For all other questions, email grants@theedfoundation.org.

How will my application be evaluated?

The Ed. Foundation respects the time spent on every proposal and carefully considers each one. A committee of Ed. Foundation board members, of varied backgrounds and experience, evaluates each application on its own merits, without consideration for parity among the schools or subject areas. During the review process, committee members may contact applicants for further information. Finally, the committee presents all recommended projects to The Ed. Foundation board for a vote of approval. Applicants are notified of funding decisions in a timely fashion.

How many grants can be awarded to one applicant?

There is no limit to the number of grants an applicant may be awarded in any one year, or over the course of many years.

How does The Ed. Foundation work with Port Washington school district administration?

The Ed. Foundation partners with the District to foster educational excellence, community engagement, educator enthusiasm and student achievement. To ensure that projects are feasible and supported by the District, every application must be approved by ALL participating school principals. If a project will impact any school district facility, grounds or technology, the approval signatures of appropriate district administrators are also required.

What kinds of projects have the best chance of getting funded?

The Ed. Foundation seeks to fund innovative, enriching projects that directly benefit students. Compelling applications:

- Are clearly written, offer specific responses to all application questions, and include detailed budgets.
- Impact the greatest number of students possible in a considered, cost-effective way.
- Showcase innovation, while building on existing curriculum.
- Bridge different subject areas and/or are otherwise collaborative, among educators, schools, or with other community partners.
- Have a reasonable chance of becoming part of the school district's programs.
- Clearly articulate why continued or additional funding is needed, if the project is already in use.

Are there any projects The Ed. Foundation won't fund?

The Ed. Foundation is unlikely to fund requests that:

- Are not tied into curriculum (e.g., a piece of building equipment or infrastructure in isolation).
- The school district already funds (e.g., new textbooks to replace outdated ones).
- Do not directly benefit students (e.g., staff training or development that does not directly impact the student experience).

What does it mean to accept partial funding?

Grant recipients may receive funding from multiple sources, including other organizations or the school district. The Ed. Foundation encourages applicants to explore all funding possibilities prior to application submission. If the project cannot be executed without full funding from the Ed. Foundation, applicants should NOT indicate that they will accept partial funding.

My project received funding from The Ed. Foundation! Now what?

- Each grantee is assigned a board liaison from The Ed. Foundation who will serve as the principal contact for that grant.
- The Ed. Foundation must be informed, in writing, of any changes to timing, scope or location prior to project commencement.
- Grant recipients should inform students' parents/guardians that an Ed. Foundation-funded program is taking place.
- An Ed. Foundation representative may observe and photograph the project for publication, in print, Online or on social media.
- At the end of a project, grant recipients must provide The Ed. Foundation with a written project evaluation and may be asked to present to The Ed. Foundation and/or other groups.